



FLORIDA SURPLUS ASSET FUND TRUST
10151 University Blvd., #227, Orlando, Florida 32817

LOCATION: Akerman LLP.
DATE: April 24, 2025
TIME: 2:30 p.m.
RE: FL SAFE Board Meeting Minutes

MEMBERS IN ATTENDANCE

BOARD OF TRUSTEES: Linda Senne, CPA, Chair
Chris Reeder, Advisory Council Liaison
Christine Cajuste, CPA, MBA, Secretary (virtual)
Heather Abrams, Treasurer
Jerry Boop, CPA, Vice Chair

OTHER ATTENDEES: Jeff Larson, President, FMAS, FL SAFE Administrator
Nicole Larson Sydney, VP, FMAS, FL SAFE Administrator
David Rosen, Esq., Akerman LLP, FL SAFE Counsel
Larry Aubrecht, SVP, FMAS (virtual)
Alexis Koter, City of Inverness, Advisory Council
Hank Gay, BMO Harris, FL SAFE Custodian (virtual)
Mel Hamilton, Chandler Asset Management
Lili Arnsdorff, Chandler Asset Management
Scott Prickett, Chandler Asset Management
Scott Stitcher, Chandler Asset Management
Julie Hughes, Chandler Asset Management
Chris Blackwood, Chandler Asset Management
Nicole Drago, Chandler Asset Management (virtual)
Stacey Alderson, Chandler Asset Management (virtual)
Genny Lynkiewicz, Chandler Asset Management (virtual)
Dan Delaney, Chandler Asset Management (virtual)
Christopher Knopik, CLA, FL SAFE Auditor (virtual)
Ezra Ketz, CLA, FL SAFE Auditor (virtual)
Sena Mitchell, FMFA



A. BUSINESS ITEMS

1. Call to Order/ Roll Call

Linda Senne called to order the meeting of the Board of Directors for the Florida Surplus Asset Fund Trust for April 24, 2025. Nicole Larson Sydney called roll. Quorum requirements are met.

2. Participant and Guest Introductions

Linda asked for introductions via Zoom and in person.

3. Public Comments

Linda asked if there were any public comments. Jeff Larson stated that there are no public comments online, present, or via Zoom.

4. Appointment of Open Board Seat

Jeff Larson presented the open board seat. He mentioned the Board has the ability to appoint someone in between election cycles to an open board seat. Jeff stated that Chris Reeder, the Finance Director for the City of Auburndale, who has also served on the FL SAFE Advisory Council, was asked to serve on the FL SAFE Board. Jeff explained that Chris, if voted in, would assume the open position on the Board as Advisory Council liaison. Heather Abrams made a motion to appoint Chris Reeder to the open FL SAFE Board Seat. Jerry Boop seconded. Passed 4-0. Jeff mentioned that Chandler would update the FL SAFE website to reflect Chris now serving on the Board.

5. Approval of Prior Board Meeting Minutes

Linda asked for a motion to approve the prior Board meeting minutes from January 31, 2025. Jerry Boop made a motion to approve, Heather seconded. Passed 5-0.

6. 2024 FL SAFE Audit – Jeff Larson, FMAS and Christopher Knopik, CLA

Jeff stated that the Draft Audit and Qualifications Letter was sent around to the Board. Chris Knopik and Ezra Ketz presented the details of the audit process and results. Chris stated that Chandler did an excellent job in the transition to provide the needed material in a timely manner. He stated that Chris and Stacey with Chandler were very helpful. CLA issued an Unmodified Audit Opinion for FL SAFE.



7. Proposed Amendment to SNAV Investment Policy

Jeff discussed the proposed amendments to the SNAV Investment Policy. He stated that there were some factual updates but no material changes. Jerry Boop made a motion to approve. Christine Cajuste asked why the maximum dates were removed from ABS investments. Chris stated that they added a new section that captures the same material in section C, page 4. Christine also asked about supernatural securities. Scott Prickett provided an explanation as to why and how it could increase yields. Genny stated they were permitted before in the policy, but Chandler felt it was better to state them as a security specifically. Chris Reeder seconded, passed 5-0. Jeff stated that the Information Statement would be updated and posted to the website.

B. Staff Reports

1. Investment Advisor/Operations Manager Update – Chandler

a. Economic and Market Update (done during prior 4 Hour Investment Seminar)

Scott Prickett presented the Economic and Market update. He stated that tariffs continued to add uncertainty to market conditions, with the equity markets reacting sharply, and the treasury yield continued to steepen. Scott reviewed the labor market and stated that it continued to exhibit modest growth. He stated that inflation was moderating but remained above the Fed's target rate, consumer confidence was weakening, and consumer spending was slowing as the saving rate was increasing.

b. FL SAFE LGIP Portfolio Update

Genny Lynkiewicz presented the SNAV Portfolio Update. She stated that spreads were getting tighter and rates are going down going into quarter end. She reviewed yields on SNAV that have been trending lower. She stated the yield increased a small amount as they extended duration. Genny compared the FL SAFE SNAV to other Florida LGIP's. She reviewed the SNAV composition changes and stated they increased the amount of commercial paper, less treasuries and bank products due to the declining rate environment. She reviewed the WAM extension over the last quarter and spread widening due to the disruption in the market.

Dan Delaney reviewed the VNAV Portfolio. He stated that Chandler's goals were to increase the duration and upgrade the portfolio between treasuries and agencies. He stated that treasury yields have come down. He reviewed the portfolio composition, as they reduced the credit risk and diversified the portfolio to a 50/50 mix between treasuries and agencies and then a mixture



of other investment instruments. He stated that the VNAV performance has been great and reviewed the portfolio holdings.

c. Operations Manager Report

Chris Blackwood reviewed the Operations Manager Report. He reviewed the assets, expense ratios, and SNAV and VNAV Financial Statements. Stacey Alderson reviewed the vendor checking account and budget analysis. They reviewed the Budget to Actual for 2025 and stated they are on target for the rest of the year.

d. Board Ratification of Term Series (if any)

Chris Blackwood reviewed the Term Series Portfolios. He stated there are two maturities remaining, maturing in July of 2025. He stated Chandler is working to transition clients to their FIIP Program as it will be only at A 5 bp AUM fee. Stacey Alderson stated that Chandler completed their first FIIP trades last quarter, and it went very well.

e. Marketing Update

Chris reviewed the changes to the FL SAFE website. He stated that Chandler changed the metrics they were using to calculate yield, to 30-day yield and a 7-day yield for the SNAV and included a net asset value amortized cost and net asset value market value breakdown. He stated that there is a separate section for the VNAV Portfolio. Mel and Lili reviewed the marketing update for the last quarter. Mel stated that they had some good growth and a lot of client meetings. Lili reviewed the last quarter's conferences and presentations. Lili presented the Marketing Plan for 2025.

f. Chandler Comments

Scott Prickett stated that is very appreciative for all the work and progress between Chandler and FMAS and the continued growth of the Funds.

2. Administrator Update – FMAS

a. Presentations, Conferences, FIIP Update, General Comments

Jeff Larson reviewed the presentations and meetings from the last quarter. Nicole and Jeff reviewed the upcoming Investment Seminars, FCCMA and FGFOA Annual Conferences.

b. FL SAFE Board Insurance



Jeff presented the Board E&O Policy that was renewed, at favorable premiums within the budget allowance, notwithstanding the growth in balances. Comparable coverage from prior year's policy.

c. FMAS Comments

FMAS has no further comments.

C. Other Items

1. FL SAFE Counsel's Comments

David Rosen had no comments.

2. Participants Comments

There were no comments.

3. Advisory Council Member's Comments

No comments.

4. Board Member's Comments

Jerry Boop thanked Chandler and FMAS. Chris Reeder thanked the Board for providing the opportunity to serve. Heather thanked Chandler and FMAS for their hard work. Christine appreciated the updates, and teamwork between FMAS and Chandler. Board members expressed their excitement for the future. Linda echoed the other board member's sentiments.

D. Set Next Meeting Date/Adjournment

Setting the future dates for the next FL SAFE Board Meeting. Next FL SAFE Board Meeting will be held in Venice on July 31st, 2025 and in Cape Coral on October 30th, 2025. Meeting adjourned.



Signature Page

APPROVED THIS 31st DAY OF JULY 2025.

FLORIDA SURPLUS ASSET FUND TRUST

Linda Senne

**Linda Senne, CPA
FL SAFE Chair**

ATTEST:

Jeffrey T. Larson

**Jeffrey T. Larson
FL SAFE Administrator**